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Minutes Michigan Lean Consortium (MLC) Board meeting 2<sup>nd</sup> September, 2010

Present: Debra Setman - Chair, Jason Schulist – Vice Chair, Chris Wilson -Secretary, Ken LePage – Membership Liaison, Willie Brown – Treasurer, Philip Berry – Ad Hoc Board Member, Rick Fleming – Ad Hoc Board member

Meeting was held at the BCBS Premises at 1403 S. Creyts Road, Lansing 48917 and commenced at 3:10 pm.

### Legal status

- MLC is now a registered non profit corporation in the state of Michigan. Application to have IRS status as a 501(c) (6) is being undertaken by Benjamin Grier of BCBS. Phil has followed up with Benjamin several times however due to work load and travelling he has not yet started. Phil is to follow up again and arrange a conference call with Chris to get things moving.

### Insurance

- Phil and Willie presented two quotes from Potter and Roose (\$865 p.a.) and Cincinnati Insurance Companies (\$825 p.a.). They are both to be contacted as a follow up to ensure we are comparing apples with apples. Assuming this is the case P&R are preferred as they reside in Michigan.
  - Other questions to be answered are
  - What impact on coverage as and when board members change?
  - Are “former” board members covered retro-actively?
  - Do changes in board membership need to be notified to the insurer?

### Financial status

<b>Income</b>	
Annual dues	\$3285.00
Event fees	425.00
Donations	<u>1100.00</u>
	\$4810.00
<b>Expenses</b>	517.50
<b>Balance 8/31/2010</b>	<b>\$4292.50</b>

## Upcoming events

September 15 <sup>th</sup>	Saginaw dinner presentation, Chris may be able to do otherwise Debra will drive from Indiana
September 28 <sup>th</sup>	at OU Incubator with Mark Graban 8:30 to 12:30
October 11 <sup>th</sup>	Lean Career night at OU
Nov	Rick/Chris to work with Grand Rapids Community College to see if their auditorium or other meeting room can be made available for Russ Scafede to do his Lean Leadership presentation
December	AGM date/location TBD.

Debra undertook to lead a planning team – those volunteering to assist were Chris, Jason, Ken and Rick. Ken also asked that the schedule for board meetings for 2011 be set as soon as possible so those on the board can get these dates on their calendars

## Membership/advisory group

Phil shared minutes from the advisory meeting held after the training workshop at BCBSM, August 20<sup>th</sup>. Present were Phil Berry, Howard Weston, Tom Wilson and Andy Walker. Bill Costantino provided input.

An event debriefing took place with +'s and delta's. Ideas for future events/topics were suggested, further suggestions were made for MLC cttees plus inputs for possible metrics/measures. Copies were provided to the board

Current number of members is 73.

## West Michigan chapter

Chris and Rick will be approaching several WM user groups to encourage them to join MLC and to possibly participate in a group trip (coach etc) to events on the Eastern side of MI.

## **City of Detroit**

- Debra and Willie have spoken with Bob Buckler
- Bob to send MLC contract (existing or new – nothing received to date)
- Bob also is to set up early September meeting with area CEO to solicit support for CofD's Lean initiative
- Willie gave an update on the Lean project. Team is supposedly working on moving forward with improvements. A project leader yet to be appointed. Willie to follow up.

## **Next meeting agenda items**

- Committee structure
- Mike Rother and Bill Costantino next steps going forward
- Marketing strategy
- MLC dashboard

Meeting closed at 4:15 pm.

Next Board mtg TBD.